**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 14th April 2025 at 7.00pm

**Parish Councillors Present:** J Higginson

D Hamer

P Fleming J Dean

S Bargh

D Edmondson

**Apologies** S Ayrey

**Also Present:** C Mashiter – Clerk

The meeting opened at 7.00pm

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| **25-037** | **Dispensations and Declarations of Interest**  There was one Declaration of Interest. Cllr Higginson would not take part in the decisions on a planning application, 25/00334/FUL. Reason – a relative |  |
| **25-038** | **Public Participation - None** |  |
| **25-039** | **Reports from County Councillors –** None |  |
| **25-040** | **Minutes of Previous Meeting**  The minutes of the March meeting, previously circulated, were approved as a true record and signed by Cllr J Dean -Vice Chair. |  |
| **25-041** | **Updates and Progress from Previous Meeting**  There had been no further contact from Mrs Tierney, Mrs Holden or Mrs Leach it was therefore presumed that they had been successful in contacting Lancashire County Council. Complete  Mrs Molloy had attend a meeting of the Bus Users Group on March 13th and raised the issues of direct bus routes from Overton to Lancaster with Matthew Moll, Enhanced Bus Partnership Manager, who agreed to raise the issue with Lancashire County Council. Ongoing  Sunderland Point heritage Centre grant request, Still no final figure available. Ongoing  Refuse Bin Sunderland Point. Ongoing  Sunderland Point Toilet Block purchase – No progress.  Ongoing  Share The Road signs Non suitable found. Closed  Overton Stone, finished. Awaiting Installation. Ongoing  All reported pot holes had been filled. Closed  Stage Coach buses. There had been more damage cause which the clerk had attempted to report to the Insurance Company concerned who stated they know nothing about any damage. They will send a claim form. Ongoing  V E Day Celebrations, Trailholme Road, Kersey Meadow and the Play Park all separate agenda items. | **LM**  **Clerk**  **Clerk**  **Clerk**  **DE**  **Clerk** |
| **25-042** | **Governance**  The precept for 2025/26 had been received |  |
| **25-043** | **Finance**  A quote from Zurich showing an 18% increase was the only Insurance renewal received. If others quotes are not forthcoming we will accept this. Ongoing  AGAR return - D Leathem has agreed to audit the year end accounts. Ongoing. Adult pads for the hall defibrillator to be purchased before June. NWAS has stated that the hall defibrillator is now obsolete so replacement pads will be difficult to come by. A new machine to be sourced, probably on the region of  £1500.00 plus vat Ongoing  The annual salary increase for the clerk was approved. | **Clerk**  **Clerk**  **Clerk** |
| **25-044** | **Payments**  **Cheques** Clerk **249.35**  Salary 311.00  PAYE **-** 62.20  248.80  Postage .55  Mr McTague **206.25**  Emergency Plan Insurance  **D/Ds**  Waterplus S/Pt toilets **12.35**  E-On Next S/Pt toilets **28.70**  Electricity 27.33  + 1.37 vat  Vodafone 13.38 **16.06**  + 2.68 vat  PWB loan **332.14**    **Card**  HMRC -PAYE **62.20**  Bay Typesetters – flyer **75.00**  Defib Shop **132.40**  p/pads 102.00  + 20.40 vat    J Higginson **41.50** **41.50** Replacement for lost cheque  J W Plant **44.80**  VE Day flag 37.33  + 7.47  **TOTAL PAYABLE 1200.75** |  |
| **25-045** | **Training**  The clerk ILCA training Ongoing | **Clerk** |
| **25-046** | **Planning**  25/00334/FUL Erection of a single storey rear extension,  first floor side extension and a new garage at 14, St. Helen’s  Road, for Mr and Mrs Higginson. No Objections  25/00051/DIS Discharge of conditions 6 and 7 on approved  application 22/01295/FUL at Lnad North of Manor Farm  Barn, Chapel Lane, Overton for Mrs Carol Vinaccia  No Comments  25/00341/PLDC Proposed lawful development certificate  for roof mounted solar panels as 17b Second Terrace,  Sunderland Point for Mr Mark Fletcher. No Objections | **Clerk**  **Clerk** |
| **25-047** | **Parish Matters**  It had not been possible to do anything with the old laptop that would enable it to be used in conjunction with the speed awareness devices. It was therefore agreed that JH purchase a new tablet or similar that was fit for purpose and the old one to be destroyed in such a way that it would not be possible to retrieve any information from it.  The church defibrillator was taken on Tuesday 8th April, not needed, checked by NWAS and returned to the cabinet by 8pm The Circuit was notified that it was again Emergency Ready.  PROW/Church boundary fence repair . Ongoing  Ball Court – Spacehive funding, 22 backers to date, £5680.22 raised, the remained is needed by May 6th to receive nearly £5000 of funding from Space Hive. Flyers have been distributed. JH will get back to Raechel Harrison for more coverage and other fund raising ideas to be progressed. Ongoing  Mrs Tyrell’s fence repair pending alterations to play park.  Lancaster City Council work to repairs and maintenance at the play park will begin in 2 months. Ongoing  Kersey Meadow. Field now padlocked. The scrap ‘buildings’  Need removing. To be accessed as to who can or how it can be done. Ongoing  Overton Flag – New design created. Price for manufacture to be sought Ongoing    VE Day 80th Anniversary Celebrations – Thursday 8th May  The flag has been purchased and will be raised at 9am. The brazier is in production, wood will be provided by Dan Hargreaves. Lighting at 9.30pm in line with the country.  As no celebration can be held on the day by the memorial hall committee, the Parish Council will provide refreshments from 8.30pm at the hall prior to the beacon fire being lit.  Help to be requested form the Scout Group and/or WI. | **JH/DH**  **DE**  **JH**  **JH**  **Clerk**  **DE/JH**  **Clerk**  **JH**  **Clerk** |
| **25-048** | **Correspondence**  Sunderland Point and Middelton Sands beach cleaning dates. To be put in Notice Board.  Notice from Memorial Hall Committee regarding Annual General Meeting 2025. To be put in Notice Board.  E mail from TEEC regarding installation of Helper Bot and Local Service Widgets. The councillors agreed to have helper bots installed on the website providing that the links could be from website to Facebook and not the other way around, but not Service Widgets. It was considered that the website was so constructed that they were not needed.  Suggestions and ideas for village play park and car park for school only from 8am to 4pm had been received but without any indication of where or who it had come from. Neither suggestion was approved by the Parish Council as the considered the proposed piece of land suggested for purchase was too concealed for child safety and the car park belonged to the memorial hall and was for the use of people hiring the hall. A dispensation had been given by them for it to be used at the start of and the end of the school day. Complete  Email from Lancashire County Council regarding the availability of trees. It was decided that we don’t have anywhere appropriate for planting a lot of trees. Decline  Rural Services Weekly News – we will no longer receive the full version as we are not members of the network. Some items will be shared on a weekly basis. Complete  An email enquiry had been received from a resident of the parish requesting a copy of the minutes of a meeting with Jigsaw with regard to drainage. Nothing can be found in the Parish Records and no councillor could recall a meeting with them. There had been meetings with United Utilities and the City Planners regarding drainage. A reply to be sent to that effect.  **Date of Next Meeting, Monday 12th May 2025 at 7pm in the Supper Room, Overton Memorial Hall**  **Annual Parish Assembly, Wednesday 14th May at 2pm in the Supper Room, Overton Memorial Hall** | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |